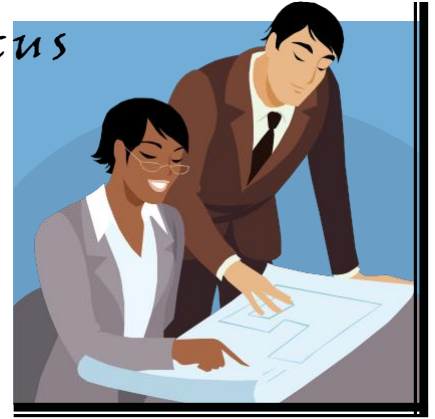


Online Permit & Plan Status



- ◆ Real time plan and permit status
- ◆ Learn who is reviewing your plans
- ◆ See plan reviewer comments and plan review agency updates
- ◆ View correction letters as soon as they are created
- ◆ Find out when your plans are ready to be picked up
- ◆ Learn what fees are outstanding on your permit or application
- ◆ Find out if your subcontractor has obtained permits for your project



- ◆ Access Construction Services Online by clicking on this icon from our web site : www.clarkcountynv.gov/building

Plan review status

- From the Construction Services Online screen, click on '[Check Plan Review Status](#)' in the Explore box
- Enter your permit or application number, [Submit](#)
- Click on '[Plan Tracking Status](#)'
- Select the reviewing agency for inquiry and summary
- Click on any '[Action Description](#)' to view plan reviewers comments
- Use [Back](#) button to view more agencies
- If a '[Correction Letter Sent](#)' action has taken place on a review, follow the instructions on this page to view the letter
- If the [Action Summary](#) displays "FEE" on the [Plan Tracking](#) agency, click on [Plan Tracking](#) and then on '[Fee Work Up Completed](#)' to determine if there are any unmet requirements prior to permit issuance

Correction letters

- From the Construction Services Online screen, click on '[Select Permit](#)'
- Enter your permit or application number, [Submit](#)
- Click on '[Correction Letters](#)' from the blue button options to the left of the screen
- Use the '[Correction Letter Types](#)' key displayed to determine the types of correction letters displayed. The alpha characters indicate the type of letter, the numeric characters indicate the date of letter creation
- Click on '[View PDF](#)' to view the letter in a printable format
- To print the letter, click on 'File', and then 'Print', and select your printer.
- Use [Back](#) button to view more application letters and documents

Permits and Fees

- From the Construction Services Online screen, click on '[Select Permit](#)'
- Enter your permit or application number, [Submit](#)
- The project '[Application Status](#)' will display on this screen. Status '[Approved](#)' indicates issued permits, status '[In Plancheck](#)' denotes applications with no issued permits
- Click on '[Permit Status](#)' to determine what permits have been created for the application and subcontractor names
- Select the appropriate permit to view issue date, expiration date and Permit status
- If the '[Application Status](#)' for the number entered displays as '[Ready to Issue](#)', click on '[View Application Fees](#)' to determine the cost of obtaining the permit
- Use the Back button on browser to return to the Click2Build main menu.